Post Title: Software Development Manager
Reporting to: Head of the Office of Intercollegiate Services (OIS)
Salary: £54,950-£71,645 pa (spine point 57-66, from 1 August 2022)
Hours: 37.5 hours per week, although part-time applications will be considered

Software Development Manager

The Office of Intercollegiate Services (OIS), through one of its departments (CASC) develops and supports a suite of business-critical software services for the Colleges. One product processes payments for supervisions (small group teaching); another handles the online recruitment of academic staff; another allows for the on-line recording and reporting of data protection breaches, while a fourth helps college staff manage the letting and maintenance of student rooms and other related services. We are currently re-developing a product that hosts and manages reporting within Colleges of undergraduate teaching (College supervisions).

CASC is a currently a relatively small team with offices based in central Cambridge. We are looking for a Software Development Manager to both lead the team and build up its resilience. We expect to be recruiting up to three additional software development roles in the near future to complement the two current members of staff.

The primary duties of the Software Development Manager will be to manage the design, development and delivery of the suite of software services and act as head of department for CASC. This role will be a great opportunity for the successful candidate to shape the technical skills, working practices and culture of the team.

All CASC services are web-based applications currently hosted on servers housed on-site but provided by a third party. The applications are written in .NET with VB and C# code-behind and client-side scripting. Data is currently held in Microsoft SQL Server with access to central University data held in Oracle and PostgreSQL databases. Familiarity with Cambridge’s collegiate structure would be an advantage.

The position attracts 25 days of paid holiday per year, plus bank holidays, and a free lunch on days where you are in the office. We are looking to appoint one person full-time (37.5 hours per week) but will consider part-time applications. We offer flexible working arrangements and are happy to consider a wide range of possibilities.

The interview process will include informal discussions with team members (which may or may not be by telephone, video conference or in-person) as well as assessment of skills and a formal in-person interview. Informal enquiries are welcome by phone (01223 768735) or by email (jobs@casc.cam.ac.uk). Expressions of interest should be received by 12 August 2022 at the latest.

How we use your personal information: Your personal data will be used by us in the first instance solely for the purposes of considering your suitability for employment and for us to manage our recruitment processes, including our monitoring of equality and diversity within OIS. A copy of our full data protection statement for job applicants is available at: ois_data_protection_statement_for_job_applicants.pdf (cam.ac.uk)